**Appendix III - Letter of Counterpart Commitment**

**CC+ Project Concepts: Enhancing Climate-Smart, Gender-Responsive Public Governance in the Caribbean**

*Instructions: The Letter of Commitment should be signed by the Permanent Secretary or equivalent of the Lead Entity*

[Letterhead / Logo of Lead Agency]

[Entity Name]

[Address]

[Date]

Compete Caribbean Partnership Facility

The Inter-American Development Bank

“Hythe” Welches, Maxwell Main Road

Christ Church, BB17068, Barbados

**Subject:** Commitment to Project Implementation and Counterpart Contribution

To Whom It May Concern:

On behalf of [Lead Agency Name], I am pleased to submit this Letter of Commitment for the proposed project **[Insert Project Title]**, submitted under the Compete Caribbean+ Programme’s Pillar 2 Call for Proposals.

The [Lead Entity] on submission of its CC+ Project Concept Application for your consideration, hereby commits to providing as counterpart [cash or in-kind] contribution as follows:

* **Counterpart Contributions**: Providing financial support amounting to [specify amount, if applicable].
* **In-Kind Contributions**: Specify types of in-kind support, e.g., office space, staff time, access to data, equipment etc].
* **Staff Allocation**: Designating [specify number] of qualified personnel roles and responsibilities to support project implementation.
* **Partnerships**: : [List any collaborative partnerships with other entities supporting the project].

**Organizational Capacity**

As the lead agency, we are prepared to manage and oversee the project’s implementation, ensuring adherence to the Programme’s requirements and timelines. Our team will be led by [Name and Title of Project Lead], who brings extensive technical expertise.

**Expected Results and Benefits**

[Provide a brief sentence on the value, expected outcomes and benefits to be derived from the project.]

**Acknowledgment**

We confirm that funding provided by the Compete Caribbean+ Programme will be used exclusively for the purposes outlined in the project activities. We commit to full transparency and accountability throughout the project lifecycle and compliance with all programme requirements, including reporting and monitoring obligations.

Yours Sincerely,

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[Name of Authorized Representative]  
[Title]  
[Lead Agency Name]  
[Contact Information: Address, Phone, Email]

**Attachments:**

* Supporting Documentation as relevant